



communications coordinator

- **Battle poverty and disadvantage**
- **Utilise your excellent writing skills**
- **Step-up opportunity**

Good Shepherd Youth and Family Service is committed to meeting the needs of low income communities and works side by side with the disadvantaged, especially women and girls. The organisation provides a range of services including family counselling, supported and emergency accommodation, 'no interest' loans, foster care and financial counselling as well as social policy and research.

Reporting to the Marketing & Fundraising Manager and working across the organisation, this role will be responsible for raising charitable income from philanthropic, corporate and government sources. In developing funding proposals you will identify prospects, prepare the case for support and copywrite the final submission. You will also nurture relationships and prepare funding schedules and reports to donors.

You have a track record and qualifications in effective research, writing and communications ideally in the preparation of submissions, grants and sponsorship proposals.

If you have a passion for social justice and would like to utilise your written and project management skills to build a better world please call Richard Green on 03 9225 5225 to discuss your application or email your CV to cv@ngorecruitment.com quoting #30111

